



# AGENDA

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## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, February 17, 2010  
6:00 p.m.

Solano Community College  
Administration Building, Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

**Please Note:** SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and **Education Code** Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Denis Honeychurch, J.D., President  
A. Marie Young, Vice President  
Sarah E. Chapman  
James M. Claffey  
Pam Keith  
Phil McCaffrey  
Rosemary Thurston  
Lillian M. Nelson, Student Trustee  
Tom Henry, Special Trustee  
Jowel C. Laguerre, Ph.D., Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Trudy Largent, J.D.  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release  
(No additional information required.)
- (c) Public Employee Performance Evaluation  
(All Contract Faculty)
- (d) Public Employee Performance Evaluation  
(Jowel C. Laguerre, Ph.D., Superintendent/President)

**6:45 p.m.**

- 7. RECONVENE REGULAR MEETING**
- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 9. REPORTS (NO ACTION REQUIRED):**
  - (a) Associated Students of Solano College (ASSC)
  - (b) Academic Senate
  - (c) Shared Governance Council
  - (d) Superintendent
    - *Soccer Team – Jeff Cardinal*
    - *Speech and Debate Team – Neil Glines*
    - *Accreditation Status Update*
    - *Banner Update*
    - *Measure G Bond Program Update*
    - *Vacaville Center Opening*

**10. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

*Superintendent/President*

- (a) Minutes for the Regular Meetings of December 16, 2009; January 20, 2010, and Board Study Session of February 3, 2010

*Human Resources*

- (b) Employment – 2009-10; Gratuitous Service, Page 1

*Administrative and Business Services*

- (c) Warrant Listings, Page 11
- (d) Change Order No. 14 to Roebbelen Contracting, Inc., Construction of the Vacaville Campus – New Classroom Building, Page 12

*Academic Affairs*

- (e) Amendment to University of California, San Francisco Department of Anatomy Willed Body Program, Page 16
- (f) Renewal of Contract Agreement Between Goodrich Corporation and Solano Community College District to Provide Special Educational Services, Page 18

**11. ITEMS REMOVED FROM CONSENT AGENDA**

**12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE**

- (a) Resignation to Retire – Mary David, Page 21

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Administrative and Business Services*

- (a) Proposed Agreement with William C. Watts, DBA Postage Consulting Services, Page 22
- (b) Renew Agreement with the North Coast College and University Mutual Aid Group (NCCUMAG), Page 25

- (c) Authorization to Issue Request for Proposal (RFP) for District Audit Services, Page 30
- (d) Furniture for Vacaville Center Project, Page 31

*Academic Affairs*

- (e) Proposed Revision to Board Policy No. 6203 – Honorary Degrees (Revised), Page 34
- (f) Entrepreneurship Career Pathways Grant, Page 36

*Student Services*

- (g) Resolution Proclaiming February 2010 as Black History Month at Solano Community College, Resolution No. 09/10-16, Page 43
- (h) Resolution Proclaiming March 2010 as Women’s History Month at Solano Community College, Resolution No. 09/10-17, Page 45

**14. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN**

- (a) SunGard Assessment and Review, Page 47
- (b) Delegation of Authority for Approval of Job Descriptions, Page 48
- (c) New Class Specifications for Position in the Administrative Leadership Group – Dean of Academic Success and Learning Resources (Educational Administrator), Page 49

**15. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Compliance with Internal Control Recommendations Derived from the 2008-09 Financial Audit Report, Page 58
- (b) CCFS-311 Financial Report, Second Quarter, FY 2009-10, Page 59
- (c) Fiscal Health and Risk Analysis, Page 63
- (d) Solano Community College District Governing Board How Do We Rate Checklist Summary, Page 64

**16. ANNOUNCEMENTS**

**17. ITEMS FROM THE BOARD**

**18. CLOSED SESSION**

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(Jowel C. Laguerre, Ph.D., Superintendent/President)

**19. RECONVENE REGULAR MEETING**

**20. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**21. ADJOURNMENT**

*Materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

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